



Retail Shop: 891 Bukit Timah Road Singapore 589638 Head Office: 1 Chang Charn Road #04-04 OC Building Singapore 159630
Tel: (65) 6463 3888 Fax: (65) 6464 9080 Email: sales@wineculture.com.sg Website: www.wineculture.com.sg UEN No: 200001257D

PERSONAL DATA PROTECTION CONSENT WITHDRAWAL REQUEST FORM

1. APPLICATION TO WITHDRAW CONSENT OF PERSONAL DATA

- (a) To process this withdrawal request, the information in this form may need to be shared with third parties (eg: service providers to Wine Culture) or companies affiliated to Wine Culture .
- (b) Your request will be treated as a full withdrawal of your consent concerning your personal data (i.e. for its collection, use and disclosure). Please indicate clearly in the form if you only requested for partial withdrawal of consent
- (c) We will respond to your request for correction within 30 days. If we are unable to fulfill your correction request within 30 days after receiving the request, we will inform you in writing of the time in which we are able to fulfill the request.

- I wish to withdraw my consent to the use and disclosure of my personal data for receiving marketing materials.
- I wish to partially withdraw my consent to the use and disclosure of my personal data for receiving marketing materials.
Details: _____

2. PERSONAL PARTICULARS OF REQUESTOR

To be filled up by Requestor or Authorised Representative of Requestor

Please check the applicable box(es):

- I am making a withdrawal request for my own personal data
- I am making a withdrawal request on behalf of another individual

Title: Mr / Mrs / Miss / Other (Please circle)
Full Name:
NRIC / Passport No:
Residential Address:
Contact Number:
Email Address:
Signature & Date:

* Please attach a copy of NRIC or Passport for verification purposes.
* If you are making a request on behalf on someone, please fill in their personal details along with a copy of their NRIC and a valid power of attorney authorising you to make this correction request.

3. JUSTIFICATION OF WITHDRAWAL REQUEST

To be filled up by Requestor or Authorised Representative of Requestor

To enable us to process your withdrawal request quickly and efficiently, please justify with a personal statement the reason for your withdrawal request:

DECLARATION

I, _____, (NRIC/Passport No) _____ hereby declare and confirm that all information provided by me in connection with this Withdrawal Request is true, accurate and complete. I agree that Wine Culture Pte Ltd may contact me to verify my identity or request for additional details.

Name:

Signature:

Date:

Please send this completed withdrawal request form (attaching the required supporting documents) to:

The Data Protection Officer at Wine Culture Pte Ltd
1 Chang Charn Road
#04-04 , OC Building
Singapore 159630

or email as a PDF format to lorraine.huang@wineculture.com.sg

FOR WINE CULTURE USE ONLY:

RECEIVED BY:	CONTACT:	SIGNATURE:	DATE:
VERIFIED BY:	CONTACT:	SIGNATURE:	DATE:
REMARKS:			